

**Minutes of the**  
Arena Swim Club  
**Annual General Meeting**

Tuesday 26<sup>th</sup> July 2011  
7.30pm – Sports Bar ARENA Joondalup

**Present: Committee**

Mike Meinema (President)  
Clare Masolin (Secretary)  
Stuart Downes

Louise Claxton (Vice President)  
Phil Wall  
Melinda Downie

**Others**

Sarah Kimber  
Andy Stimson  
Rod Bonsack  
Adrian Robson  
Kaye Irving

Frank Kapp  
Margaret Staafe  
Michael Shaw  
Steve Downie  
Peta Roberts

**1 Welcome:** Outgoing President Mike opened the meeting welcoming those in attendance. Meeting opened 7:30pm

**2. Apologies:** Caroline Vafeas, Brenda Du Randt, Helen Grujic

**3. Confirmation of Minutes of Annual General Meeting 25<sup>th</sup> July 2010**

Minutes distributed to those in attendance prior to commencement of meeting. President Mike reports no business arising as a result of the minutes. Minutes accepted without alteration.

MOVED: Kaye Irving

SECONDED: Phil Wall

**4. President's Report:**

President Mike reiterated the successes enjoyed by Arena Swim Club in the preceding year; conveyed in detail at the Arena Awards night 26<sup>th</sup> March 2011. Such successes are deemed to be considerable in view of the relative infancy of the Club.

• Vote of thanks:

Thanks particularly to coaching staff; not only in supporting swimmers to achieve successes in the pool, but also by contributing significantly to development of the high personal standards, great personal development and maturity of our swimmers.

Thanks to a dedicated and willing committee. Fundraising efforts by Phil Wall this year have been outstanding and received special acknowledgement.

Special mention and thanks to Brenda Du Randt, outgoing Registrar, who has shown massive devotion to this task over the past 4 years, in addition to Helen Grujic, outgoing Treasurer who continued in this club role for 3 years, despite her sons discontinuing swimming at the Club.

• BHP Grant:

BHP Sponsorship in the amount of \$40,000- was a fantastic windfall, providing the Club, among other things, the opportunity to subsidise swimmers competing at the Arafura Games in Darwin earlier in the year. It is considered that the rewards for the Club and swimmers provided by participation at Arafura are far too great not to pursue in future years.

• Fundraising:

This year, the efforts of National and Open swimmers and their families towards fundraising has been a little disappointing. The Club will need to take a firmer stance in the future for swimmers seeking assistance to compete.

- Profit:

Financials reflect a profit of \$16,000-. Taking outstanding expenses into account, Club profit will be approximately \$3000-, which is considered a satisfactory position in view of all that has been achieved and the opportunities afforded swimmers this year.

- Theft:

Unfortunately, theft from the ASC Club Rooms occurred again for a third consecutive year. Insurance this time has averted any loss, with all monies recouped. Losses to Venueswest also via theft / vandalism have prompted measures towards increased security with plans to isolate the facilities from the general public and secure Venueswest office facilities.



Having completed 5 years as President of the Arena Swim Club, Mike believes it is time to step aside and welcome new blood, ideas and thinking to the role. Pressures external to the Club prohibit Mike's commitment of time and effort that the role of President will continue to demand.

In closing, Mike affirmed his desire to remain involved with the Club while Matt continues to swim (as is evidenced at Item 7 below with nominations to both Treasurer and Volunteer Coordinator for the coming year).

Many thanks to you Mike for great leadership and knowledge, your voluntary tireless commitment of time and effort to the progress of this Club.

## 5. Financial Report:

In accordance with the Arena Swim Club Constitution, financial records for the year ended 30<sup>th</sup> June 2011 have been audited and a report provided by JD Accounting Pty Ltd. A copy of the auditor's report was distributed to those in attendance (copy available by request).

(6/8/12:- financial figures removed prior to posting to the website – available at AGM by request)

Call for questions from the floor:- Nil

That the Income and Expenditure Statement and Audit report be accepted

MOVED: Phil Wall

SECONDED: Stuart Downes

Phil has requested a letter of thanks to John DeRosa (JD Accounting Pty Ltd) who completed the audit in a timely manner at no cost to the Arena Swim Club.

<b>Action:</b> Secretary to draft a letter of appreciation to John DeRosa for President's signature <b>DONE</b>
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## 6. Declaration of 2010-11 Committee positions vacant

## 7. Election of Office Bearers

### 2011 – 2012 COMMITTEE POSITIONS

PRESIDENT	Phil Wall
VICE PRESIDENT	Louise Claxton
SECRETARY	Clare Masolin
TREASURER	Mike Meinema
REGISTRAR	Sarah Kimber
ASST. REGISTRAR	Kaye Irving

MEET COORDINATOR	Stuart Downes
VOLUNTEER COORDINATOR	Mike Meinema
UNIFORM COORDINATORS	Peta Roberts
	Louise Claxton
NATIONAL TEAM COORDINATOR	Theresa O'Connell *
GENERAL MEMBERS	Melinda Downie
	Caroline Vafeas
	Brenda Du Randt
	Adrian Robson

- Number of nominations received did not exceed number of positions vacant.

No nominations received for the position of National Team Coordinator. Phil gave an overview of the role and is to approach Theresa O'Connell to gauge her interest in continuing as National Team Coordinator into the new committee year.

<b>Action:</b> Phil to contact Theresa O'Connell to gauge interest in retaining the national Team Coordinator's role	<b>DONE</b>
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\*Note: At time of compiling AGM minutes, Phil reports that Theresa has been contacted and is happy to continue as National Team Coordinator.

## 8. General Business:

### 8.1 Opportunities for development as SWA officials for parents of swimmers:

There is a need to plan to recruit parents in the short term to take on referee / officiating positions, rather than continuing to place sole reliance on Chris Markham and Dave Arnold to undertake these responsibilities on behalf of Arena Swim Club. Having attended a training course coordinated by SWA recently in conjunction with the HFMF SC Champs, Phil encourages parents to get involved and reports the experience as far less daunting than anticipated. SWA has willingly supported Club's initiative to run such courses in the past. Margaret Staafe reports her husband Grant is a qualified SWA official and will be happy to assist the Arena Swim Club in any capacity he is able. The notion of training / development for parents is tagged for further discussion at a future regular meeting.

### 8.2 ASC Behaviour Policy:

Outgoing President Mike reports the Committee's unanimous decision to adopt the following Swimming Australia Limited documents, now available to view via permanent link on the Arena Swim Club homepage;

- Member Behaviour Guidelines
- Child Welfare Policy
- Member Welfare Policy

### 8.3 Next meeting

The newly elected committee will convene for its first regular meeting;

Tuesday 2<sup>nd</sup> August 2011

@ 5:30pm in the "Winners Club" Arena Joondalup

**Annual General Meeting Closed: 8.00pm**